

The following pages include the instructions for submitting evidence to demonstrate compliance with the Criteria for Accreditation with Commendation Option B. If your organization is applying for commendation, you must demonstrate compliance with any seven criteria from any category—plus one criterion from the Achieves Outcomes category—for a total of eight criteria. Please do not include descriptions/evidence for more than eight criteria.

Option B: Menu of New Criteria for Commendation

CRITERION 23

Category: Promotes Team-Based Education

Members of interprofessional teams are engaged in the planning and delivery of interprofessional continuing education (IPCE).

I attest that our organization has met the Critical Elements for Criterion 23 in at least 10% of the CME activities (but no less than two activities) during the accreditation term.

Submit evidence for your activities (Small: 2; Medium 4; Large: 6; Extra Large: 8). For each example activity, please complete the table below.

Activity Name	Activity Date	Activity Type	Describe the professions of the planners and faculty, as well as a brief description of what the activity was designed to change in terms of the competence or performance of the healthcare team (maximum 250 words per example).

CRITERION 24

Category: Promotes Team-Based Education

Patient/public representatives are engaged in the planning and delivery of CME.

I attest that our organization has met the Critical Elements for Criterion 24 in at least 10% of the CME activities (but no less than two activities) during the accreditation term.

Submit evidence for your activities (Small: 2; Medium 4; Large: 6; Extra Large: 8). For each example activity, please complete the table below.

Activity Name	Activity Date	Activity Type	Describe in what way the planners and presenters of the activity represent the patient or public, along with the role they played in the planning AND delivery of your CME activity (maximum 250 words per example).

CRITERION 25

Category: Promotes Team-Based Education

Students of the health professions are engaged in the planning and delivery of CME.

I attest that our organization has met the Critical Elements for Criterion 25 in at least 10% of the CME activities (but no less than two activities) during the accreditation term.

Submit evidence for your activities (Small: 2; Medium 4; Large: 6; Extra Large: 8). For each example activity, please complete the table below.

Activity Name	Activity Date	Activity Type	Describe the health professions' students involved in the activity, including their profession and level of study (e.g. undergraduate medical students, nurse practitioner students, residents in general surgery) and how they participated as both planners and faculty of the activity (maximum 250 words per example activity).

CRITERION 26

Category: Addresses Public Health Priorities

The provider advances the use of health and practice data for healthcare improvement.

- Describe how your organization incorporates health and practice data into your educational program through teaching about the collection, analysis, or synthesis of health/practice data **AND** how your organization uses health/practice data to teach about healthcare improvement.

Enter text here

Submit evidence for your activities (Small: 2; Medium 4; Large: 6; Extra Large: 8). For each example activity, please complete the table below.

Activity Name	Activity Date	Activity Type	Describe how the activity taught learners about collection, analysis, or synthesis of health/practice data and how the activity used health/practice data to teach about healthcare improvement (maximum 250 words per activity description).

CRITERION 27

Category: Addresses Public Health Priorities

The provider addresses factors beyond clinical care that affect the health of populations.

I attest that our organization has met the Critical Elements for Criterion 27 in at least 10% of the CME activities (but no less than two activities) during the accreditation term.

Submit evidence for your activities (Small: 2; Medium 4; Large: 6; Extra Large: 8). For each example activity, please complete the table below.

Activity Name	Activity Date	Activity Type	Describe the strategy or strategies used to achieve improvements in population health (maximum 250 words per example).

CRITERION 28

Category: Addresses Public Health Priorities

The provider collaborates with other organizations to more effectively address population health issues.

- *If your organization collaborates with other organizations to more effectively address population health issues, please describe **four collaborations** with other organizations during the current term of accreditation and show how these collaborations augmented your organization's ability to address population health issues (maximum 250 words per collaboration).*

Enter text here

CRITERION 29

Category: Enhances Skills

The provider designs CME to optimize communication skills of learners.

Submit evidence for your activities (Small: 2; Medium 4; Large: 6; Extra Large: 8). For each example activity, please complete the table below.

Activity Name	Activity Date	Activity Type	Describe the evaluation of communications skills used for learners in this activity (maximum 250 words per example).

Attach an example of the formative feedback provided to a learner about communication skills (this may be a written description if the feedback was provided verbally).

CRITERION 30

Category: Enhances Skills

The provider designs CME to optimize technical and procedural skills of learners.

Submit evidence for your activities (Small: 2; Medium 4; Large: 6; Extra Large: 8). For each example activity, please complete the table below.

Activity Name	Activity Date	Activity Type	Describe the evaluation of observed technical or procedural skills used for learners in this activity (maximum 250 words per example).

Attach an example of the formative feedback provided to a learner about technical or procedural skills (this may be a written description if the feedback was provided verbally).

CRITERION 31

Category: Enhances Skills

The provider creates individualized learning plans for learners.

- *If your organization creates individualized learning plans for learners, please provide a brief explanation.*

Enter text here

Attach evidence of repeated engagement and feedback for the number of learners that matches the size of your CME program, as stated in the Standard (small: 25; medium: 75; large: 125; extra-large: 200)

CRITERION 32

Category: Enhances Skills

The provider utilizes support strategies to enhance change as an adjunct to its CME.

I attest that our organization has met the Critical Elements for Criterion 32 in at least 10% of the CME activities (but no less than two activities) during the accreditation term.

Submit evidence for your activities (Small: 2; Medium 4; Large: 6; Extra Large: 8). For each example activity, please complete the table below.

Activity Name	Activity Date	Activity Type	Describe the support strategy(ies) that were adjunctive to this activity. Provide your analysis of the effectiveness of the support strategy(ies) and describe planned or implemented improvements (maximum 250 words per example).

CRITERION 33

Category: Demonstrates Educational Leadership

The provider engages in CME research and scholarship.

- Describe **at least two scholarly projects** your organization completed during the accreditation term relevant to CME and the dissemination method used for each one (e.g. poster, abstract, manuscript) (maximum 250 words for each project). For each project described above, attach the project itself (e.g. poster, abstract, presentation, manuscript).

Enter text here

CRITERION 34

Category: Demonstrates Educational Leadership

The provider supports the continuous professional development of its CME team.

- *If your organization supports the continuous professional development of its CME team, please describe your organization's CME team, the CPD needs that you identified for the team during the term of accreditation and the learning plan implemented based on the needs identified, including the activities external to your organization in which the CME team participated (maximum 500 words).*

Enter text here

CRITERION 35

Category: Demonstrates Educational Leadership

The provider demonstrates creativity and innovation in the evolution of its CME program.

- *If your organization demonstrates creativity and innovation in the evolution of its CME program, please present **four examples** of innovations implemented and describe each innovation and how it contributed to your organization's ability to meet your mission (maximum 250 words per innovation).*

Enter text here

CRITERION 36

Category: Achieves Outcomes

The provider demonstrates improvement in the performance of learners.

I attest that in at least 10% of my organization's activities, the majority of learners' performance improved.

Describe the method(s) used to measure performance changes of learners (maximum 500 words).

Enter text here

Submit evidence for your activities (Small: 2; Medium 4; Large: 6; Extra Large: 8). For each example activity, please complete the table below.

Activity Title	Activity Date	Activity Type	Number of learners that participated in the activity	Number of learners whose performance was measured	Number of learners that improved their performance	Itemize the method(s) used to measure change in performance of learners	Data or information that demonstrates the improvements in the performance of learners

CRITERION 37

Category: Achieves Outcomes

The provider demonstrates healthcare quality improvement.

- Describe **at least two examples** in which your organization collaborated in the process of healthcare quality improvement, along with the improvements that resulted. Include data (qualitative or quantitative) that demonstrates those improvements (maximum 500 words per collaboration).

Enter text here

CRITERION 38

Category: Achieves Outcomes

The provider demonstrates the impact of the CME program on patients or their communities.

- Describe **at least two examples** of your organization's collaboration in the process of improving patient or community health that includes CME, along with the improvements that resulted. Include data (qualitative or quantitative) that demonstrates those improvements (maximum 500 words per collaboration).

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